



# Annual Report 2010-2011

Prepared for 2011 Annual General Meeting  
Wednesday November 9, 2011

## **Committee report:**

The past year has been one of extraordinary growth, attributed to the many activities that have occurred on-site and at off-site meetings. These include the arrival of the Community Garden HUB, the increase in members and plot holders and the abundant garden produce assisted by an ample supply of sunshine and rain.

The committee has recommended we produce an annual report for the 2011 AGM in addition to undertaking the normal statutory activities. This is a good idea on several levels; it provides a snapshot of what we have achieved for the past year, the necessary financial and other statements and is timely given we are in the midst of a planning phase.

There are a number of people and organisations to be recognised for their special contribution to the 'Garden. Firstly, all members and plot holders for your individual and collective efforts in growing the fantastic community facility that we all share. Secondly the hard working committee including the current members listed below and Eileen Cooke, Paul Horsnell and Bob Sobey who put up their hands to assist at last year's AGM by joining the committee. Thanks also to the many who have attended and assisted at our events and working bees; it is through volunteerism that networks and friendships are formed and developed with many seen and unseen benefits for those who participate.

The Community Garden continues to attract the attention of many organisations and individuals who have identified the value of what the 'Garden has to offer. One example is the just-commenced Work for Dole program through WDEA, where people seeking employment participate in activities that increase their skills and provide opportunities to interact with others such as the regular Tuesday volunteers. Other examples are members of the community who give of their time to assist with the development of the Community Garden HUB project.

As we move into the next phase it is important to do so in a planned way. Many members contributed to the questionnaire compiled by our valued members Julie Eagles and Bruce Campbell, with summary results and recommendations included later in this report. As we move into 2012 we trust members will continue to enjoy the 'Garden and give something back to the community by allocating some of your time and skills to help us "grow together".

On behalf of the committee,



Geoff Rollinson  
Convenor

## ***Committee as at November 1, 2011***

Convenor: Geoff Rollinson  
Secretary: Andrina Mitchell  
Treasurer: Suzanne Hill  
Public Officer: Andrew Gray

Deputy Convenor: Dave Mitchell  
Assistant Secretary: Jamie Hayden  
Assistant Treasurer: Diane Mugavin



Warrnambool Community Garden Inc.  
PO Box 5181, Warrnambool Vic 3280  
Email: warrnamboolcg@gmail.com  
ABN: 32 710 842 442

**AGM. Community Garden**  
**November 24<sup>th</sup> 2010**

**PRESENT** David Mitchell, Shirley Smart, Neil Smart, Andrew Grey, Geoff Rollinson Paul Horsnell, Diane Mugavin, Robert Sobey, Richard Cooke, Keith McLeod and Penny Forth,

**APOLOGIES** Marty Gent, Jenny Gent, Suzanne Hill

Minutes of the AGM 2009 were unavailable, the convenor indicated that these minutes will be presented for ratification at the next general meeting in December 2010.

This was moved on the motion of David Mitchell, seconded Richard Cooke. All I favour

**THE TREASURER'S** report was read by Geoff Rollinson. The community garden has a balance as per bank statement as at the 31st October 2010 of \$11,040.94. Statement attached  
This report was moved on the motion of Andrew Grey, seconded by Neil Smart, all in favour

All positions were declared vacant with Andrew Grey presiding for the election of office bearers for 2010/2011.

**CONVENOR,** Geoff Rollinson, nominated by David Mitchell

**SECRETARY,** Eileen Cooke, nominated by Paul Horsnell

**TREASURER,** Paul Horsnell, nominated by Geoff Rollinson

**GENERAL COMMITTEE MEMBERS**

Diane Mugavin, assistant treasurer, nominated by Andrew Grey

David Mitchell, deputy convenor, nominated by Paul Horsnell

Robert Sobey, assistant secretary, nominated by Paul Horsnell

Andrew Grey, public officer, nominated by Richard Cooke

AGM closed at 8.05 pm

## Planning for the future:

Through 2012 the new committee will be working to complete a new plan for the next few years. It is envisaged that more social events, a new vision and relevant and effective working groups will be just some of the outcomes. The information below provides a snapshot of some of our achievements from the 2008-2010 Plan, followed by feedback and recommendations resulting from the recent questionnaire. The latter will be incorporated into the future planning process.

### Achievements 2008 to 2011:

#### Governance and leadership:

- Develop a Position Description for a Project worker
- Seek, establish & maintain collaborative partnerships
- Develop, implement, annually review & adapt a Policy & Procedures manual in consultation with relevant sub committees & authorities (partly completed)

#### Finance and funding:

- Conduct ongoing research on relevant Grants/funding opportunities
- Ensure all insurances are up to date
- Apply for funding for ongoing site development
- Send volunteers to appropriate fund-raising training\*

#### Site planning and development:

- Review site plan & make alterations where necessary
- Establish soil pH and quality – develop plan to address deficiencies
- Create list, secure funding –planning for future stages & order equipment required for basic gardening & building
- Establish wind breaks & structural plantings –planning for future stages
- Design install & monitor paths & access areas – planning for future stages
- Design, install & monitor Stage 1 irrigation & watering systems –planning for future
- Build composting bays & secure external sources of organic matter (depending on pest control) –planning for future stages
- Secure materials required for bed building stage
- Scrape off grassed areas as beds are built
- Apply composted organic matter & mulch as required
- Design, source & construct toilet & hygiene facilities
- Design, source & construct initial shedding – shelter & equipment storage
- Design, source & construct meeting space & office area
- Invite WCG members to begin planting in individual beds.
- Plant into common areas – fruit orchard & crops to establish diversity; attract insects, birds & animals.
- Maintain infrastructure & plantings

#### Marketing, Membership & Social Events

- Establish, update & monitor Membership data base
- Develop, implement & monitor a welcoming/induction pack for new members
- Establish a relationship with local media & develop document processes for working with Media & implement Marketing Plan (partly achieved)
- Develop, implement & monitor the effectiveness of a WCG Newsletter (partly achieved)
- Design, develop & monitor the WCG website (partly achieved)

#### Education and training:

- Source, secure funding for and arrange: 3 Guest Speakers, 3 Training days, 2 Open days
- Email WCG website manager & newsletter editor 4 articles & websites per month (partly achieved)
- Conduct workshops for WCG members and wider community\*

\* Additional to plan

## WARRNAMBOOL COMMUNITY GARDEN (WCG)

### Report from Member Survey October 2011



## Summary / Overview

The WCG questionnaire received 26 responses (representing 30+ members) – mostly in written form plus we had a few phone calls and face-to face-discussions. Some responses were very comprehensive, some were brief and some only 'spoke' to one or two questions or points. While this is a pretty good response rate, it's important to note that as we have just under 90 members, we haven't got everyone's views.

The responses were almost all incredibly positive, thoughtful and appreciative of the garden. People really value the social and community connection the garden provides as a way to meet 'like-minded' people or people they would never perhaps get the chance to meet otherwise. Some people really like that the garden sits within a philosophy of sustainable living, although the majority of people who responded did not mention this connection – for them the main thing seems to be growing and sharing food in a communal place where you can meet and share with others.

There were a lot of positive comments on the WCG committee's hard work, commitment and leadership. However, a few people are unhappy about what they perceive as a lack of sufficient member consultation about some of the decisions made by the committee and possible shortcomings in due process. Quite a few people commented on the negative feeling that unconstructive criticism of the committee can and does generate amongst members. It is normal in any group for people to have different opinions – it is important to be careful these are expressed with a shared willingness to listen and compromise.

What we've done is to collate member feedback into three categories:

- What Is Going Well?
- What Is Not Going So Well?
- Priorities and Ideas for the Next WCG Plan

We then organised this information as best we can under WCG's five key strategic areas from the current strategic plan, though we decided to separate out Communication as its own area. That makes six areas reported on. These are:

- |   |  |
|---|--|
| 1. Governance & Leadership                    | 4. Communication                         |
| 2. Finances & Funding                         | 5. Marketing, Membership & Social Events |
| 3. Site Planning, Maintenance and Development | 6. Education & Training                  |

There are three main sections of the report. In the first section we've made **recommendations** for what we think are priority issues for action. The second section is where we've pulled out from all the responses what we think are the **key strengths and issues** for each strategic area.

We hope this survey and analysis of member feedback helps our community garden as we continue the process to make our next three-year strategic plan.

**Julie Eagles and Bruce Campbell**

November 1<sup>st</sup>, 2011

**Committee note:** The third section including records of everybody's feedback and priorities and ideas has been omitted from this Annual report for space reasons, however the report in its entirety has been previously issued to all members.

## 1 Recommendations

Following are some key recommendations that we think are important in the development of the next plan. There are many other ideas for action in this report that members have suggested in their survey responses and the committee should work out how these ideas are sorted and used.

1. It's a good time to re-visit the WCG vision, mission and statement of purpose and to confirm, change, modify or update these so we are sure they reflect our common purpose.
2. It would be good to discuss and clarify the relationship between the HUB project and the WCG and then to look at the structure and links for decision making and to make sure these are clear.
3. It's also a good time to reflect and be clearer on roles and responsibilities and processes for decision making.
4. Priority should be given in this next period to finding funds to employ a part-time coordinator for the WCG (and HUB project?)
5. Good to develop a communications plan that builds on the things that are currently working well with communication and to add in some of the suggestions people have made in the surveys.
6. Another priority should be some regular (and one off special) social get togethers at the Garden, especially over the coming (possible!) warmer Warrnambool months.
7. The priorities and ideas collected from members in this report should be used to develop the next strategic plan.
8. The range and number of actions that members would like to see happen are probably too great for the current committee and sub-committees to handle. It would be worth the committee spending time considering new ways of drawing members in to help out in their areas of interest. For example, there may be a member who would take on organising Social Events for a year if the opportunity was presented in an appealing way. Perhaps the make up of the committee could reflect an expanded range of strategic / portfolio areas? For example:

Strategic Area	Job Title (Committee member or other arrangement)
Governance & Leadership	Chairperson
Finances & Funding	Treasurer
	Grants Officer
Site Planning, Maintenance & Development	Site Coordinator
	HUB Coordinator
	(Other site development project as required) Coordinator
Communication	Secretary
	Newsletter, Website & Social Media Officer/s?
	Marketing Coordinator?
Membership	Membership Officer
Events	Events Coordinator
Education & Training	Education & Training Coordinator
Any more?!	

## **2 Key Strengths and Issues Under Each Strategic Area**

### **2.1 Governance and Leadership**

*"Committee and all the people responsible for making things happen have done a really great job – I congratulate them for their commitment, energy, vision and skills. So much has happened in a relatively short time. I have a lot of confidence in the leadership of the committee."*

*"I think things are happening – there is momentum and a group of people who have made it happen. I remember walking into the garden at the start of last year (I had just moved to Warrnambool and was looking for something interesting to do). The mission statement, in my eyes, is being acted out. I love the friendliness of the members, their willingness to give advice, share produce, stories, cake or a cup of tea. I enjoy being able to come and go, contribute when I can and really trust that the people who have the time and put effort into making decisions about the direction of the garden will make them as best they can."*

*"Some friends tell me that there are people who complain about the committee and have problems with the HUB project. No one has ever told me in person and I don't like the negativity and the talking behind people's backs. People should just focus on what they want to be involved in and not spoil other people's fun or undermine their hard work."*

*"It would also seem that the plot holders are just happy to get on with their gardening. But this we feel is not what the Executive group want. Having said that, the question is; have the plot holders ever been consulted on what is happening with the HUB project? "*

*"I was told that a member was using RoundUp and saying that they didn't care less about the rule for not using chemicals. I think it will be bad for the garden if individuals treat the place as just their personal patch to do whatever they want where it goes against the rules and guidelines of the group."*

*"Lines of authority are not clear - people especially the volunteers are just able to do what they want with no coordinated, integrated, planned, strategic focus - just what suits them at the time or seems like a good idea - its a recipe for disaster. There are no policies to give structure & processes or consequences etc."*

#### **2.1.1 Key Strengths**

- ... Members in general think the committee has done and is doing a great job
- ... Energy, vision, skills and leadership of the committee
- ... Commitment, hard work and achievements of the committee

#### **2.1.2 Key Issues**

- ... Relationship and decision making regarding the HUB and the WCG is not clear enough
- ... Connection between the broader sustainability goals of the HUB and the WCG vision and mission is currently not clearly stated or linked.
- ... The vision of the WCG is out of date! (It has actually been achieved!).
- ... The WCG working groups or sub-committees are not functioning in reality and so the workload for the garden is not shared sufficiently beyond a small group of dedicated people.
- ... Some of the WCG policies need updating or still need to be developed e.g. smoking, organic, security, volunteers, procedures for donated items, fire plan.....
- ... Govt regulations requires that there be an occupational health and safety plan.
- ... There is no paid coordinator.
- ... "Have we bitten off more than we can chew?" Are things going too fast for the current structure to manage?
- ... Some concerns expressed that the committee is not following due process.
- ... Communication difficulties between the committee and some members.

## 2.2 **Finances and Funding**

Please note that there were almost no comments that are relevant to this key strategic area in the feedback.

### 2.2.1 **Key Strengths**

- ... Garden has a good reputation within the community
- ... The strong links with Warrnambool City Council (WCC) and other groups & organisations

### 2.2.2 **Key Issues**

- ... Couple of suggestions for ways to raise funds for the garden put forward – need for people on site to or to take charge of them to make them happen (e.g. seed saving & production of heritage seeds and area to sell mulch, fertilisers and seedlings).

## 2.3 **Site Planning and Development**

*(we suggest this key strategic area could be Site Planning, **Maintenance** and Development)*

*"Lots of stuff is going well, the physical site has progressed and changed so much in a few short years and all thanks to the hard work of many volunteers. We also love the working bees and other community days, though we can never seem to get along as often as we would like."*

*"I believe what is going well is the on-site development in accordance to the strategic plan."*

*"The garden looks amazing & I was so proud & impressed on the composting day - it all came together. So far from the original idea that we had all those years ago."*

*"Plant out around the HUB so it doesn't stand out like DBs"*

*"It would be good to fill the road at the "bottom" end on the race course side. It gets very muddy when the rain fills the corner there."*

*"The communal areas take a lot of work and I understand that it is a work in progress and as most true gardeners admit it will never be finished! For those who regularly weed these areas, the battle against perennial weeds such as couch is very difficult and in the end could defeat members interest."*

### 2.3.1 **Key Strengths**

- ... People really enjoy the garden as a site or place to be in – people like it's purpose, as well as how it looks, and feels.
- ... Garden site has developed quickly once the first plots and beds were laid out – people like seeing it's change and how far it's come in a relatively short time.
- ... Mix of communal and individual areas
- ... Site allows for some interesting spaces to be developed and has the "unique quarry precinct."
- ... Lots of fruit trees planted.
- ... Many people see the HUB development in the WCG has great potential.

### 2.3.2 **Key Issues**

- ... Still a need for shelter/shade and/or barbeque area near the garden plots
- ... People can't always come to a working bee but would still like to contribute in some way. People are unsure what jobs could be done if they are at the garden and want to do something to contribute.
- ... Some people are worrying about the fruit trees - suggestion to allocate looking after a couple of fruit trees to people who are interested.
- ... Weeds & pest control are issues for some people.



- ... Working bees are not as 'efficient' as some people would like – suggested to sign in members, welcome and delegate work areas.
- ... Perhaps a need for larger sign boards for info for members, info about upcoming working bees, etc.
- ... There are not any 'no smoking' signs
- ... A couple of people said they are worried about the quarry – that it's dangerous as it is.
- ... Public and private garden areas, bush tucker area, more native plantings, more fruit trees, more raised garden beds, more plots, a henhouse/chicken yard, a permaculture plan for the entire site..... all these are things people suggested – perhaps there is a need for the site plan to be on display and/or the site plan & 'zones' to be updated/thought about again?

## 2.4 **Marketing, Membership & Social Events**

*(We suggest this could become **Communication, Membership & Social Events** and that Marketing becomes part of Communication. Alternatively, Communication could become a separate strategic area?)*

*"It's great to go to the garden and there's other people there doing things– to me the social/community connecting aspect of the garden is lovely."*

*"I love the friendly support and helpfulness of fellow gardeners. Advice, useful tips, willingness to share and even physical help has been so appreciated. It's a lovely community of people."*

*"For me personally I have had difficulty attending recent meetings and working bees. I am feeling a little guilty about this and do not enjoy feeling like an uncontributing member."*

*"I accept most people do not want (or feel uncomfortable) to take in a part of a working group or join a committee. However once the HUB is functional and we hold more social gatherings I believe more people will want to get involved, if not, the committee and other active members should take on only what they think is sustainable for the group!!!!"*

*"Sometimes it seems people whinge about the way others do things around the garden. I think it is important to keep things positive and develop ways to work out differences in approach and opinion and move on."*

*"I seem to have dropped off the mailing list a few times."*

### 2.4.1 **Key Strengths**

- ... The social & community aspect of the garden is a really positive aspect for people.
- ... Quite a few people say they like being part of a positive community group and some people commented on enjoying being part of a group promoting local food and sustainable living.
- ... The mix of people and members
- ... Working bees and community days are positive experiences
- ... A way to meet people – that might be like minded people or people "I might not otherwise meet."
- ... Volunteers have played a great role
- ... People would really like more ways to socialise at the garden and there's a long list of ideas and suggestions put forward (see 3.2.5).

### 2.4.2 **Key Issues**

- ... Keeping up with membership details and up to date mailing lists for members, etc is an ongoing & time consuming task.
- ... No orientation for new members –need for an information package for members.

- ... Why do members join? Managing the different expectations or ideas members have about what the WCG is really about – some people want to grow vegies, some people want to save the world.
- ... The vision, mission and statement of principles for the WCG are not currently on display at the garden.
- ... Members like to contribute in different ways to the garden depending on their circumstances, time and interests – this is currently perhaps not being taken advantage of fully.
- ... Membership fees and plot fees could coincide so payments can be made together.
- ... Can still build links and involvement from a wider range of people (suggested for e.g. our Sudanese community and people from retirement homes).

## **2.5 Communication**

(We've separated this out for now and suggest that Communication include marketing. Alternatively, Communication could be it's own strategic area that could include, for example, producing the newsletter, maintaining the website, overseeing a communication strategy...)

*"Email works for me. It's most helpful if there is adequate time prior to an event so I can be organised to attend. Signs at the garden also help to remind me."*

*"Text messaging reminders are a good way of communicating events and meeting times, most people keep phones on them, not everyone has e-mail or checks it every day."*

*"I would like to see a regular event monthly where the group is invited to come garden, chat, share ideas and just be in a community space. Free BBQ or pizza oven fired up would bring more members out on the said day which would ideally create a space for expanded communication."*

*"E-mail is great for us, once the HUB is set up it would be great to have a message board for all members to communicate with each other. We could have a HUGE blackboard or pin board set out as a map of the garden plots, we could use it a bit like a physical Facebook. Each plot owner could post messages in their blackboard plot e.g. 'I am on holidays please water' or 'help yourself to carrots' or 'it's a boy' There could be a spot for committee notices and non plot members to post their messages too."*

*"There should be more regular communication. There's stuff happening at the community garden every week (e.g. with the HUB lately) – could be an update weekly or fortnightly."*

*"I've offered to be on sub-committees or to help with things several times and it has never been taken up/ followed up..."*

*"I somehow don't know who the committee members are. I think direct face to face communication on site is best."*

### **2.5.1 Key Strengths**

- ... Updates, newsletters via email (most people who responded said email works well for them as key communication tool)
- ... Members receive the minutes of committee meetings
- ... Linking progress updates to the WCG statement of purpose
- ... Mix of ways of communicating – e.g. signs at the garden, working bees and community days provide good ways to communicate messages and for members to communicate with each other
- ... Committee members attend events at the garden so members can talk to them directly and share ideas and feedback, etc.

### **2.5.2 Key Issues**

- ... No communication 'plan' or strategy developed yet – this could help map processes for everyone communicating more effectively.
- ... Lines of communication between senior volunteers and the committee. Are these clear?
- ... It's a bit unclear how the communication between the HUB steering committee and WCG members occurs.
- ... Website is out of date
- ... Could be "more communication on the little jobs that can be done – if you are unable to make the organised days but would like to contribute."
- ... Emails and meeting apologies sent to the committee are not always acknowledged.
- ... Communication difficulties between the committee and some garden members.

## **2.6 Education and Training**

*"More community education about growing food at home."*

*"How to" educational programs on many and varied topics would be great for newer members and even the public if that would be possible. May be workshops that non-members could pay a small fee to attend and the money goes back into the Garden."*

*"I would like to see the W.C.G HUB evolve and become a place/space where people feel comfortable and included. I would like to see a broad range of workshops, movie nights, social gatherings and feasts at the W.C.G HUB over the next couple of years. I'd like to see the W.C.G HUB become an asset to the community in the means of a functional centre for sustainability."*

### **2.6.1 Key Strengths**

- ... Informal learning, sharing ideas about food/vegies with other members at the garden
- ... Workshops, Dirty Weekends provide good opportunities for education and training for WCG members and general public.
- ... HUB potential – as an education centre and library, etc.

### **2.6.2 Key Issues**

- ... Some people would like more workshops and ways to learn and share skills (there is a list of the suggestions in the survey summary. However it would probably be useful to do a more comprehensive survey of members for suggested education/training/workshop topics.

## Financial Statements 2010-2011:

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17/07/11  
Accrual Basis

### Warrnambool Community Garden Inc Balance Sheet As of June 30, 2011

	Jun 30, 11
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
Southwest Credit Union	8,851.41
South West Credit Internet Bank	20,310.12
WGC Petty cash	172.38
Total Chequing/Savings	29,333.91
Accounts Receivable	
Trade receivables	215.00
Total Accounts Receivable	215.00
Total Current Assets	29,548.91
Fixed Assets	
Plant and Equipment	4,132.73
Total Fixed Assets	4,132.73
Other Assets	
Development Expenditure	17,103.78
Total Other Assets	17,103.78
<b>TOTAL ASSETS</b>	<b>50,785.42</b>
<b>LIABILITIES</b>	
Current Liabilities	
Other Current Liabilities	
GST Tax Payable	-1,104.78
Keys Security Deposit Liability	337.50
Total Other Current Liabilities	-767.28
Total Current Liabilities	-767.28
<b>TOTAL LIABILITIES</b>	<b>-767.28</b>
<b>NET ASSETS</b>	<b>51,552.70</b>
<b>EQUITY</b>	
Opening Bal Equity	6,145.62
Retained Earnings	-272.78
Net Income	45,679.86
<b>TOTAL EQUITY</b>	<b>51,552.70</b>

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### Warrnambool Community Garden Inc A/R Ageing Summary As of June 30, 2011

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Love	0.00	0.00	0.00	60.00	0.00	60.00
Russell	0.00	0.00	0.00	75.00	0.00	75.00
Sobey	0.00	0.00	0.00	80.00	0.00	80.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>215.00</b>	<b>0.00</b>	<b>215.00</b>

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17/07/11

Cash Basis

# Warrnambool Community Garden Inc

## Profit & Loss

July 2010 through June 2011

	Jul '10 - Jun 11
<b>Ordinary Income/Expense</b>	
Income	
HUB	
HUB Grants	40,000.00
HUB Workshop	900.00
Total HUB	40,900.00
Donations	287.27
Grants	8,425.82
Interest received	354.64
Membership Fees	964.12
Rental - Plots	2,858.05
Total Income	53,789.90
<b>Gross Profit</b>	53,789.90
Expense	
Accountancy fees	65.00
Administration costs	
Catering	167.18
Administration costs - Other	156.10
Total Administration costs	323.28
Advertising	60.00
Bank Fees	13.80
Charity Donations	50.00
Contractors	165.00
Fuel and oil	66.28
Garden Equipment	
Hoses & Water Fittings	554.26
Plant & Equipment	2,110.85
Total Garden Equipment	2,665.11
Garden Supplies	
Fertilizer	4.36
Seed & Seedling Purchases	36.00
Soil and Mulch	217.00
Trees	568.84
Total Garden Supplies	826.20
Hire of plant and equipment	
Other Equipment Hire	54.55
Toilet Hire	1,172.95
Total Hire of plant and equipment	1,227.50
Insurance	
Members Liability Insurance	170.00
Total Insurance	170.00
Office Supplies	443.90
Plans Permits & Fee	739.30
Postage	121.60
Repairs & Maint	560.86
Security	
Lock & Key Purchase	112.80
Purchase Keys	313.50
Total Security	426.30

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Cash Basis

**Warrnambool Community Garden Inc**  
**Profit & Loss**  
July 2010 through June 2011

	Jul '10 - Jun 11
Training Costs	72.73
Waste disposal	32.73
Workshop Hub expenses	275.91
Total Expense	8,305.50
Net Ordinary Income	45,484.40
Net Income	45,484.40

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17/07/11

Accrual Basis

# Warrnambool Community Garden Inc

## Profit & Loss

July 2010 through June 2011

	Jul '10 - Jun 11
Ordinary Income/Expense	
Income	
HUB	
HUB Grants	40,000.00
HUB Workshop	900.00
Total HUB	40,900.00
Uncategorised Income	0.00
Donations	287.27
Grants	8,425.82
Interest received	354.64
Membership Fees	977.76
Rental - Plots	3,039.87
Total Income	53,985.36
Gross Profit	53,985.36
Expense	
Accountancy fees	65.00
Administration costs	
Catering	167.18
Administration costs - Other	156.10
Total Administration costs	323.28
Advertising	60.00
Bank Fees	13.80
Charity Donations	50.00
Contractors	165.00
Fuel and oil	66.28
Garden Equipment	
Hoses & Water Fittings	554.26
Plant & Equipment	2,110.85
Total Garden Equipment	2,665.11
Garden Supplies	
Fertilizer	4.36
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Soil and Mulch	217.00
Trees	568.84
Total Garden Supplies	826.20
Hire of plant and equipment	
Other Equipment Hire	54.55
Toilet Hire	1,172.95
Total Hire of plant and equipment	1,227.50
Insurance	
Members Liability Insurance	170.00
Total Insurance	170.00
Office Supplies	443.90
Plans Permits & Fee	739.30
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Repairs & Maint	560.86
Security	
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17/07/11

Accrual Basis

**Warrnambool Community Garden Inc**  
**Profit & Loss**  
 July 2010 through June 2011

	Jul '10 - Jun 11
Training Costs	72.73
Waste disposal	32.73
Workshop Hub expenses	275.91
<b>Total Expense</b>	<b>8,305.50</b>
<b>Net Ordinary Income</b>	<b>45,679.86</b>
<b>Net Income</b>	<b>45,679.86</b>

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17/07/11

Accrual Basis

**Warrnambool Community Garden Inc**  
**HUB Income & Expenditure**  
 All Transactions

Type	Date	Name	Description	Amount	Balance
<b>Development Expenditure</b>					
Bill	16/03/2011	B.R.B. Modular	Deposit for H.U.B. Building	4,200.00	4,200.00
Bill	16/03/2011	O'Beirne Design Pty Ltd	Part J energy report RE CLUB HOUSE DESIGN	400.00	4,600.00
Bill	16/03/2011	Brian Consulting Pty Ltd	CLUB HOUSE DESIGN EXPENDITURE	300.00	4,900.00
Bill	1/04/2011	Trudy Richard	Architect Design & Documentation for Clubhouse.	2,000.00	6,900.00
Bill	19/04/2011	Warrnambool Emerge...	Dig Holes for HUB foundations	318.18	7,218.18
Bill	2/05/2011	Ryans Removals Frei...	Freight for Pizza Oven	72.73	7,290.91
Bill	2/05/2011	Refractory & Ceramic	Material for Construction of Pizza Oven	600.00	7,890.91
Bill	12/05/2011	Member Reimburse...	Hardie Plank & Polly Carbinat Hardglaze for Pizza Oven	73.74	7,964.65
Bill	13/05/2011	Member Reimburse...	Concrete for Pizza Oven	48.22	8,012.87
Bill	17/05/2011	Grays Bendigo	To setout footings. To transport 2 Modular Buildings and complete secti...	9,090.91	17,103.78
Total Development Expenditure				17,103.78	17,103.78
<b>HUB</b>					
<b>HUB Grants</b>					
Sale...	13/01/2011	Dept of Sustainability	Climate Community Grant	-40,000.00	-40,000.00
Total HUB Grants				-40,000.00	-40,000.00
<b>HUB Workshop</b>					
Sale...	24/05/2011	Workshop Sales	Workshop Income -- Pizza Oven construction workshop	-900.00	-900.00
Total HUB Workshop				-900.00	-900.00
Total HUB				-40,900.00	-40,900.00
<b>Workshop Hub expenses</b>					
Bill	23/05/2011	Member Reimburse...	Purchase of Pizza Ingredients	128.20	128.20
Bill	15/06/2011	Jenny Gent	coffees form last coach crochet hooks tincraft	103.56	231.76
Che...	22/06/2011	David Mitchell	Pizza ingredients	44.15	275.91
Total Workshop Hub expenses				275.91	275.91
<b>TOTAL</b>				<b>-23,520.31</b>	<b>-23,520.31</b>